

GOVERNMENT OF INDIA
OFFICE OF THE WILDLIFE CRIME CONTROL BUREAU
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE
TRIKOOT-1, 2nd FLOOR, BHIKAJI CAMA PLACE, NEW DELHI -110 066
TEL: 0 11-26182484 WEB SITE: WCCB.GOV.IN

NOTICE INVITING TENDER

On behalf of President of India, Office of the Wildlife Crime Control Bureau, Government of India invites sealed bid for Disposal of Obsolete/ Unserviceable Goods /Old Electronics / Scrape/Misc. Equipments or other items etc. housed at Wildlife Crime Control Bureau, Trikoot-1, Bhikaji Cama Place, New Delhi-66 on "**As is where is basis**".

A. General

1. Tender Document can be downloaded from the website (www.wccb.gov.in)

2. Details of Bid

- a) Bid Reference :Tender No.01/Public Auction/WCCB/2019
- b) Last date & time of receipt of bid :18/02/2019 till 1400 Hrs.
:18/02/2019 at 1500 Hrs. onwards
- c) Opening of bids
- d) Place of receiving the bid/ Address for communication Wildlife Crime Control Bureau , Trikoot- 1,
2nd Floor, Bhikaji Cama Place, New Delhi 110066
- e) Tender fee Rs. 500/- (Rupees Five hundred only)
(DD/Bankers Cheque /non-refundable)
- f) Earnest Money Deposited (EMD) Rs. 5,000/- (Rupees five thousand only)
(DD/Bankers Cheque) EMD of unsuccessful bidder shall be refunded and of successful bidder shall be adjusted towards final value.
- g) Date of Inspection From 6th February, 2019 to 12th February, 2019 during office hours.
- h) Contact Person Shri S.V. Sheshadri, A.D. (Admn), WCCB
New Delhi-110066.
Ph. No. 0 1 1-26182484, M. No. 7042516989

B. Eligibility/ Qualification Criteria:-

- (a) The bidder shall have to be registered as per obsolete electronic items public auction rules with MoEF&CC/Central Pollution Control Board. Document on registration and validity of authorization shall be produced with the bid. Agencies without having registration and authorization will be not allowed to participate in the bid.
- (b) The bidder shall have to provide, services required at New Delhi.
- (c) The firm may enclose sufficient documents regarding execution of Govt. work under specifically obsolete electronics/Misc. items.
- (d) All bidders must enclose bid registration service tax registration certificate along with the tender document.

C. Period of validity of Bid.

The bid shall remain valid for 30 days after the date of award of the bid.

D. General Terms & Condition.

1. Wildlife Crime Control Bureau, MoEF&CC, New Delhi proposes to auction the unserviceable old Furniture/Air Conditioners/Office equipment/Photocopiers/Scrap and other items etc as detailed at Annexure "A" on "As is where is basis":-
2. Tenders are invited for the auction/disposal of the unserviceable Old Furniture/Air Conditioner/Office equipment/Photocopiers/Scrap and other items etc on the terms & conditions mentioned below. Interested Firms are required to submit their quotation in the enclosed proforma at Annexure- 'A' & "B".
3. The bidders may inspect the items on predetermined dates and satisfy themselves about the items they are bidding for, as the items condition is on " **AS IS WHERE IS BASIS** ".
4. The items shall be sold to the bidder who will quote the highest price. However bidder giving overall highest rate, will be given priority.
5. The Earnest Money Deposit of the successful bidder shall be adjusted in the bid forthwith. The EMD of unsuccessful bidders shall be returned within one month of the auction date, without any interest.
6. No items, one disposed to the successful bidder, shall not be taken back by the WCCB.
7. Disputes, if any shall be subject to Jurisdiction in the Court of Delhi only.
8. The successful bidder has to make full balance payment in the form of Demand Draft in favour of Pay & Accounts Officer (PAO) (MoEF&CC) New Delhi within 3 three days after award of bid, failing which the offer will be cancelled and EMD shall stand forfeited.
9. Tender Fee of Rs.500/- & Earnest Money Deposit (EMD) of Rs.5,000/- (Rupees Five Thousand Only) must accompany with each quotation. This shall be in the form Demand Draft/Pay order of any Nationalized/ Scheduled Bank drawn in favor of PAO (MoEF&CC), payable at New Delhi without which the tender shall be summarily rejected. No Cheque / Money order / Cash shall be accepted. The tender fee & EMD deposit shall not attract any interest.

10. The successful bidder shall be required to lift all the items from the store / disposal site to its premises within 3(Three) days after the payment of the quoted amount (EMD amount will be adjusted with the quoted value). On failure to do so, O/o the Wildlife Crime Control Bureau shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder.

11. G.S.T @ 18% will have to be paid by the successful tenderer over and above his offer as per Government Rules.

12. The total price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc. as all above items are interlinked to each other, therefore no comparison will be made on individual item. The contract will be awarded on comparison of consolidated price of all items.

13. Each page of tender document should be signed by the bidder(s).

14. Incomplete and unsigned quotations are liable to be rejected.

15. The detailed list of items may be referred while submitting the bid.

E. Bidding Procedure:

a) Single Bids are invited in sealed envelopes.

b) Sealed Bids shall be received, not later than 18/02/2019 upto 2.00 P.M. No Bids will be accepted after this date & time under any circumstances. This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.

c) Bids must contain the EMD for specified amount, along with complete technical details as desired by this tender and signed tender document in all pages. The bid must contain Annexure A, Annexure B duly filled and in sealed condition. Bid without EMD will be summarily rejected. Requirement of EMD is exempted from those bidders like State/Central PSUs Government of India Societies (established under relevant Act).

d) The Bids will be opened on pre scheduled date, time & venue.

e) All the bids must be accompanied by a bid security (EMD) of the amount of Rs. **Five thousand/-** (Rupees Five Thousand only) in a form of a Bank Draft issued by any commercial Bank in favour of PAO (MoEF&CC), payable at New Delhi.

f) All bids must be delivered to the office of the Wildlife Crime Control Bureau , Trikoot-1, 2nd Floor, Bhikaji Cama Place, New Delhi 110066.

g) All relevant rules and regulations of Government of India will be final and applicable & binding on all bidders.

F. Submission of Bids:

a) The envelope shall be super scribed with the name of work in capital letters. The envelope shall be opened on the date of opening of tender. The bidder should specifically provide full technical details of the registration with MoEF&CC, CPCB, Certificate Validity etc. The EMD shall be enclosed with the envelope.

b) The bid should be submitted in the prescribed bid format given as prescribed in “Bidding Procedure” of this document. All columns of the bid form should be filled. Any additional information should be enclosed separately and referred to in the relevant column of the bid form. All relevant product literature must be enclosed with the bid.

c) It shall contain full details of the value offered in Indian Rupees (Annexure A). Other details will be given in Annexure-B.

d) Silence or use of the word “Noted” against any of the Bid conditions shall mean bidder agrees to comply with that/those conditions of Bid.

e) All prices and other information in this regard having a bearing on the price shall be written both in figures and words in the prescribed offer form.

f) No bid may be modified subsequent to the deadline for submission.

G. Opening of Bids:-

a) The bid received in time will be open in the chamber of Assistant Director, WCCB, New Delhi at 3.00 PM on 18/02/2019. The bidder or their representative (not more than one) may be present, if they so desire at the time of opening of bid.

b) The bidders’ representatives who will be present shall sign in the designated register evidencing their attendance. In the event of the specific bid opening being declared a holiday for the purchaser, the bid shall be opened at the same time and location on the next working day.

c) The bidders’ names, bid withdrawals, presence of bid security and such other details as the Purchaser at his discretion may consider appropriate will be announced at the bid opening.

d) The firms who have submitted the bids and whose offers are found technically suitable shall be informed accordingly.

Annexure- “A”

Item No.	Particulars of items available for disposal at the office premises of WCCB New Delhi	Quantity	Amount quoted in Indian Rupees (value should be rounded to nearest figure of Rs.10/-)
1	Chair (Wheel chair, Plain chair+ Broken Chair	26	
2	Conference table	01	
3	Table	01	
4	Centre Table (Glass)	01	
5	Computer Table	04	
6	Office Table	06	
7	Folding Table	01	
8	Logi Cool Split AC	06	
9	Hitachi 1.5 ton split AC	04	
10	Voltas 1.5 ton Split AC	02	
11	Samsung 1.5 ton split AC	02	
12	Door (Wood & Aluminum)	09	
13	Cup board	01	
14	Leg Guard (Front, Back & side)	06	
15	Book Case (Steel Rack)	07	
16	Chair	17	
17	Steel Rack	03	
18	Wooden Rack	02	
19	Steel Cabinet	03	
20	Table	11	
21	Almirah	01	
22	Fax Machine	01	
23	Camera (Sony Make)	01	
24	Printer	03	

25	Camera	01	
26	Air Conditioner with stabilizer	01	
27	H.P. Scanner	01	
28	Photocopier Machine	01	
29	Key Board	07	
30	Telephone instruments	07	
31	Weighing Scale	01	
32	Blower	02	
33	U.P.S.	01	
34	U.P.S.	03	
35	Electric Kettle	01	
36	White Board / Notice Board	01	
37	Hot case	02	
	Total amount quoted		

I have quoted for – number of items as per details given above for Rs. ---

TENDER FORM

(to be given on letter head)

Ref. No.....

Date

To

The Additional Director
Wildlife Crime control Bureau,
Trikoort-1, 2nd Floor
Bhikaji Cama Place,
New Delhi-110066.

Sub: Tender for Disposal of Obsolete/Unserviceable/Old Electronic/Misc Equipments.

Sir/Madam

- 1) Name of the Firm/Company
- 2) Name of the Proprietor
- 3) Address
- 4) Phone No. /Mobile No.
- 5) Registration No. of the firm/agency
(Enclose copy of Registration bidder certificate)
- 6)
 - (i) GST Number
 - (ii) PAN Number
 - (iii) TIN/TAN Number
 - (iv) Addhar No.
- 7) Service tax registration No.
(Enclose copy of Service tax registration certificate)

I accept all terms & conditions given in tender document. Signed copy of tender document is enclosed as proof of acceptance of terms & conditions.

Yours faithfully,

Signature.....

Name

Seal.....