



## Wildlife Crime Control Bureau

वन्यजीव अपराध नियंत्रण ब्यूरो

GOVERNMENT OF INDIA

भारत सरकार

MINISTRY OF ENVIRONMENT  
FORESTS AND CLIMATE CHANGE  
पर्यावरण वन एवं जलवायु परिवर्तन मंत्रालय

File No. 2-8/WCCB/2007/Vol.III/ २९२

Dated: २५ February, 2016

### VACANCY CIRCULAR

**SUB: - Filling up of vacant post in Wildlife Crime Control Bureau – reg.**

The Wildlife Crime Control Bureau (WCCB) is a multidisciplinary statutory body constituted under the Wild Life Protection Act, 1972, for combating organized wildlife crime in the country. The Bureau HQ is located in New Delhi and it has five Regional Offices (New Delhi, Mumbai, Jabalpur, Chennai, Kolkata), three Sub Regional Offices (Amritsar, Cochin, Guwahati) and five Border Units (Gorakhpur, Motihari, Nathula, Moreh, Ramanathpuram). The posts sanctioned in the Bureau are to be filled by the officers on deputation.

2. The following post are vacant at present or are likely to fall vacant in near future:-

(i)	Public Prosecutor	= One post.
(ii)	Inspector	= Five posts.
(iii)	Stenographer Grade-I (PA)	= Three posts.
(iv)	Stenographer Grade-III	= Two posts.
(v)	Upper Division Clerk	= One posts.
(vi)	Lower Division Clerk	= Three posts.
(vi)	Constable	= Eight posts.

3. The eligibility criterion, classification of posts, location of vacancies and pay scale is enclosed as **Annexure-1**. The application form is enclosed as **Annexure-2**.

4. Heads of Departments are requested to forward the applications of eligible and willing candidates whose services can be spared on deputation immediately on selection, to the Additional Director, Wildlife Crime Control Bureau, Trikot – 1, Bhikaji Cama Place, New Delhi - 110066. Applications in prescribed format should be submitted in duplicate and should be accompanied by the following documents/certificates:-

- Application in the prescribed format (**Annexure-2**) duly completed and signed by the candidate and countersigned by the competent authority.
- Copies of the ACRs or its equivalent document for the last 5 years duly attested on each page with seal.



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- iii. Vigilance Clearance Certificate and Integrity Certificate duly issued by the competent authority in original
- iv. Major / Minor Penalty statement for past 10 years duly issued by the competent authority in original..

*Kamal* 24.2.16.

(Kamal Datta)  
Joint Director

Copy to:

1. All Ministries/Departments of Government of India.
2. Chief Secretary/ Lt Governors/Administrators of all States/UTs.
3. Principal Chief Conservators of Forest/Director Generals of Police of all States/UTs.



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## ANNEXURE-1

### 1. Public Prosecutor

- (i) Classification: General Central Service Group 'A' Gazetted, Non-Ministerial
- (ii) Number of Posts : One post.
- (iii) Pay Scale: PB-3 Rs. 15600-39100+5400(G.P)

### Eligibility Criteria:

- (A) Officers under the Central Government/State Government/ Union Territories:
  - (i) holding analogous posts in the parent cadre/department; or
  - (ii) with two years' service in the grade rendered after appointment thereto on regular basis in the pay band-2, Rs.9300-34800 with grade pay Rs. 4800 or equivalent in the parent cadre/department or
  - (iii). With three years service in the grade rendered after appointment thereto on regular basis in posts in the pay band -2, Rs. 9300-34800 with grade pay Rs. 4600 or equivalent in the parent cadre or Department,
- and
- (B) Possessing the following educational qualifications and experience:
  - (i) Bachelor's Degree in Law from a recognized university;
  - (ii) Three years' experience in handling prosecution of criminal cases. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years, as on the closing date of receipt of applications.

**Location : Delhi**

### 2. Inspector

- (i) Number of Posts : Five posts.
- (ii) Classification : General Central Service Group 'B' Gazetted, Non-ministerial Pay Scale : PB-2 Rs. 9300 – 34800 (GP-Rs. 4600)

### Eligibility Criteria:

- A. Officers under the Central Govt./State Govt. or Union Territories.
  - (i) Holding analogous posts in the parent cadre/department or



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(ii) With five years' service in the grade rendered after appointment thereto on regular basis in posts in the pay scale of PB-II, Rs.9300 – 34800 with Grade Pay Rs. 4200/- or equivalent in the parent cadre or department, and

(A) Possessing the following educational qualifications and experience:

(i) Bachelor's degree from a recognized university.

(ii) Three years' experience in intelligence, enforcement or investigation.

Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years, as on the closing date of receipt of applications.

**Location :** Moreh (Manipur), Gorakhpur (UP), Motihari (Bihar), Nathula (Sikkim) and Delhi.

### 3. Stenographer Grade-I

(i) Number of Posts : Three Posts

(ii) Classification : General Central Service Group 'B' Non-Gazetted, Non Ministerial

(iii) Pay Scale : PB-II, Rs. 9300-34800/-, Grade Pay Rs. 4200/-

#### **Eligibility Criteria:**

Stenographers of the Central or State Government or Union Territories:-

(i) Holding analogous posts in the parent Cadre or Department; or

(ii) With six years service in the grade rendered after appointment thereto on regular basis in pay band – 1, Rs. 5200-20200, with grade pay of Rs. 2800 or equivalent in the parent cadre or Department; or

(iii) with 10 years' service in in the grade rendered after appointment thereto on regular basis in pay band – 1, Rs. 5200-20200, with grade pay of Rs. 2400 or equivalent in the parent cadre or Department;

The Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years, as on the closing date of receipt of applications.

**Location :** Delhi, Jabalpur

### 4. Stenographer Grade-III

(i) Number of Posts : Two posts.

(ii) Classification: General Central Service Group 'C' Non-Gazetted, Ministerial



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(iii) Pay Scale: PB-I, Rs. 5200-20200/- Grade Pay Rs. 2400/-

### Eligibility Criteria:

Officers of the Central or State Government or Union Territories holding analogous posts on regular basis in the scale of pay of PB-I, Rs. 5200-20200/- with Grade Pay of Rs. 2400/- or equivalent in the parent cadre or Department. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years. The maximum age limit for appointment by deputation shall be 56 years.

Location : Delhi.

### 5. Upper Division Clerk

- |       |                 |   |
|-------|-----------------|---|
| (i)   | Number of Posts | : One Post  |
| (ii)  | Classification  | : General Central Service Group 'C' Non-Gazetted, Ministerial |
| (iii) | Pay Scale       | : PB-1 Rs. 5200-20,200 with GP-2400/-                         |

### Eligibility Criteria:

Officers of the Central or State Government or Union Territories

(i). Holding analogous posts on regular basis in the parent Cadre or Department; or

(ii). Lower Division Clerks or its equivalent with 8 years of regular service in PB-I Rs.5200-20200 with Grade Pay 1900 or equivalent in the parent cadre or Department.

Period of deputation including period of deputation in another ex- cadre post held immediately preceding this appointment in the same or some of other organization or department of the Central Government shall not exceed five years. The maximum age limit for appointment by deputation shall be 56 years.

Location: Delhi.

### 6. Lower Division Clerk

- |       |                 |   |
|-------|-----------------|---|
| (i)   | Number of Posts | : Three Posts   |
| (ii)  | Classification  | : General Central Service Group 'C' Non-Gazetted, Ministerial |
| (iii) | Pay Scale       | : PB-1 Rs. 5200-20200/- with GP-1900/-                        |

### Eligibility Criteria



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Officers of the Central or State Government or Union Territories holding analogous posts on regular basis with five years of regular service in the scale of pay of PB-I Rs.5200-20200 with Grade Pay 1900 or equivalent in the parent cadre or Department.

period of deputation including period of deputation in another ex- cadre post held immediately preceding this appointment in the same or some of other organization or department of the Central Government shall not exceed five years. The maximum age limit for appointment by deputation shall be 56 years.

**Location:** Mumbai, Delhi and Kochi.

### 7. Constable

- |       |                 |   |
|-------|-----------------|---|
| (i)   | Number of Posts | : Eight Posts   |
| (ii)  | Classification  | : General Central Service Group 'C' Non-Gazetted, Non-Ministerial |
| (iii) | Pay Scale       | : PB-I Rs. 5200-20200/- Grade Pay Rs. 2000/-                      |

#### **Eligibility Criteria:**

For six posts Forest/Wildlife Personnel of State/ Union Territories and for two posts Police, Personnel of Central or State or Union Territories Police Forces, Railway Protection Force, Central Bureau of Investigation or Narcotics Control Bureau:

- (i). Holding analogous posts on regular basis and
- (ii) Matriculate from a recognized Board/University or equivalent.

Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years. The maximum age limit for appointment by deputation shall be 53 years.

**Location:** Chennai, Kolkata, Mumbai, Jabalpur, Amritsar, Delhi.

**APPLICATION FORM**

1. Name and Address :  
(in Block Letters)
2. Date of Birth :  
(In Christian era)
3. Date of retirement under Central/ :  
State Government Rules
4. Educational Qualification  
:
5. Whether Educational and other :  
qualifications required for the post  
are satisfied. (If any qualification  
has been treated as equivalent to  
the one prescribed in the Rules,  
state the authority for the same).

	Qualifications/Experience Required	Qualifications/Experience possessed by the officer.
Essential	(1) (2)	
Desired	(1) (2)	

6. Please state clearly whether in the :  
light of entries made by you above,  
you meet the requirement of the  
post.
7. Details of Employment, in chronological order. Enclose a separate sheet duly  
authenticated:

Office Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of Duties (in detail)

8. Nature of present employment i.e. :  
Ad-hoc or Temporary or Quasi-  
Permanent or Permanent

9. In case the present employment is :  
held on deputation/contract basis,  
please state:

- (a) The date of initial appointment :
- (b) Period of appointment :  
on deputation/contract :
- (c) Name of the parent office / :  
organization to which you belong.

10. Additional details about present :  
employment.

Please state whether working :  
under (indicate the name of your  
Employer against the relevant  
column).

- a) Central Government. :
- b) State Government. :
- c) Autonomous Organization :
- d) Government Undertaking :
- e) Universities :
- f) Others :

11. Please state whether you are :  
working in the same Department  
and are in the feeder grade or  
feeder to feeder grade.

12. Are you in Revised Scale of Pay? If :  
yes, give the date from which the  
revision took place and also indicate  
the pre-revised scale.

13. Total emoluments per month now :  
drawn.

14. Additional information, if any, which :  
you would like to mention in support  
of your suitability for the post.

(This among other things may provide



Information with regard to  
(i) additional academic qualifications  
(ii) professional training and  
(iii) work experience over and above  
prescribed in the Vacancy Circular/Advertisement) (note: Enclose a  
separate sheet, if the space is insufficient).

15. Please state whether you are :  
applying for Deputation (ISTC/Absorption/re-employment basis)

16. Where belongs to SC/ST :

17. Remarks :  
(The candidate may indicate information with regard to (i) Research, Publications  
and reports and Special Projects (ii) Awards/Scholar ship/ Official appreciation  
(iii) affiliation with the professional bodies/institutions/Societies and  
(iv) Any other information

(Note: Enclose a separate sheet if space is in sufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that  
the application form duly supported by documents submitted by me will also be assessed by  
the selection committee at the time of selection for the post.

Signature of Candidate  
Address:

Date:

Counter signed  
(Employer with seal)