

GOVERNMENT OF INDIA  
OFFICE OF THE WILDLIFE CRIME CONTROL BUREAU  
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE  
GOVERNMENT OF INDIA, Trikoot-1, 2<sup>nd</sup> Floor,  
Bhikaji Cama Place, New Delhi – 110 066

Tel: 011-26182484 Web site: wccb.gov.in

NOTICE INVITING TENDER

On behalf of President of India, Office of the Wildlife Crime Control Bureau, Government of India, invites sealed two bid system i.e. (1) Technical and (2) Commercial for Disposal of Obsolete/unserviceable /old Electronics / IT / Electrical / Misc Equipments etc. on "As is where is basis".

**A. General**

1. Tender Document can be downloaded from the website ([www.wccb.gov.in](http://www.wccb.gov.in))

**2. Details of Bid**

- a) Bid Reference : Tender No. 01 /Public Auction/WCCB/2018
- b) Last date & time of receipt of bid : 22/03/18 1500 Hrs.
- c) Opening & Technical bids : 26/03/18, 1530 Hrs.
- d) Place of receiving the bid /  
Address for communication : Room No. 204, WCCB, Trikoot 1, 2<sup>nd</sup> Floor  
Bhikaji Cama Place, New Delhi – 110 066
- e) Tender fee : Rs. 200/- (Rupees Two Hundred only)  
(DD/Bankers Cheque)
- f) Earnest Money Deposited : Rs. 2,000/- (Rupees Two Thousand only)  
(EMD) (DD/Bankers Cheque)
- g) Pre-Bid meeting/date of Inspection : 20/03/18 1400 Hrs. to 1600 Hrs.
- h) Contact Person : Shri S.V. Sheshadri, A.D. (Admn), WCCB  
Ph. No. 011-26182484, M.No. 7042516989

**B. Eligibility / Qualification Criteria:**

- (a) The bidder shall have to be registered as per obsolete electronic items public auction rules with MoEF& CC/Central Pollution Control Board. Document on registration and validity of authorization shall be produced with the bid. Agencies without having registration and authorization will be not allowed to participate in the bid.
- (b) The bidder shall have to provide, services required at New Delhi.
- (c) The firm may enclose sufficient documents regarding execution of Govt. work under specifically obsolete electronics /Misc. items.
- (d) All bidders must enclose bid registration service tax registration certificate along with the tender document.

**C. Period of validity of Bid.**

The bid shall remain valid 10 days after the date of bid opening. If any bidders withdraw his tender before the said period shall days without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security Absolutely.

**D. General Terms & Condition.**

1. The bidders may inspect the items on predetermined dates and satisfy themselves about the items they are bidding for, as the items condition is on "As is where is basis".
2. The items shall be sold to the highest price of bidder.
3. The Earnest Money Deposit of the successful bidder shall be adjusted in the bid forthwith. The EMD of unsuccessful bidders shall be returned within one month of the auction date, without any interest.
4. No items, once disposed to the successful bidder, shall not be taken back by O/o the WCCB.
5. The successful bidder has to make full balance payment in the form Demand Draft in favour Pay & Accounts Officer (PAO) (MoEF&CC) New Delhi within 3 three days after confirmation, failing which the offer will be cancelled and EMD shall stand forfeited.



6. Tender Fee of Rs.200/- & Earnest Money Deposit (EMD) of Rs. 2,000/-(Rupees Two Thousand Only) must accompany with each quotation. This shall be in the form Demand Draft/Pay order of any Nationalized /Scheduled Bank drawn in favor of PAO (MoEF&CC), payable at New Delhi without which the tender shall be summarily rejected. No Cheque / Money order / Cash shall be accepted. The tender fee & EMD deposit shall not attract any interest.
7. The successful bidder shall be required to lift all the items from the store / disposal site to its premises within 3(Three) days after the payment of the quoted amount (EMD amount will be adjusted with the quoted value). On failure to do so, O/o the Wildlife Crime Control Bureau shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder.
8. The total price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc. as all above items are interlinked to each other, therefore no comparison will be made on individual item. The contract will be awarded on comparison of consolidated price of all items.
9. Each page of tender document should be signed by the bidder (s)
10. Incomplete and unsigned quotations are liable to be rejected.
11. Total Quotation price on letter head of the firm - Annexure A
12. List of obsolete items - Annexure B and item-wise price quotation format-Annexure-C
13. The detail list of items may be referred while submitting the bid.
14. First preference will be given to those bidders, who desire to obtain all items through single bid.

**E. Bidding Procedure:**

- a) Bids are invited in two bid systems, Which shall be sealed separately in a single sealed envelope.
- b) Sealed Bids shall be received, not later than \_\_\_\_/2018 upto 3.00 P.M No Bids will be accepted after this date & time under any circumstances. This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
- c) Technical Bids must contain the EMD for specified amount, along with complete technical details as desired by this tender and signed tender document in all pages. The commercial bid must contain Annexure A, Annexure C duly filled and in sealed condition .First Technical Bids of all the tenders will be opened on pre scheduled date, time & venue. Technical Bids without EMD will be summarily rejected. Requirement of EMD is exempted from those bidders like State/Central PSUs; Government of India Societies (established under relevant Act).



- d) The Commercial Bids of only successful Technical Bids will be opened on pre scheduled date, time & venue.
- e) All the bids must be accompanied by a bid security (EMD) of the amount of Rs. 10000/- (Rupees Ten Thousand only) in a form of a Bank Draft issued by any commercial Bank in favour of PAO (MoEF&CC), payable at New Delhi.
- f) All bids must be delivered to the office of WCCB, Room No. 204, office of the Wildlife Crime Control Board, Trikoot – 1, 2<sup>nd</sup> Floor, Bhikaji Cama Place, New Delhi – 110 066
- g) All relevant rules and regulations of Government of India will be final and applicable & binding on all bidders.

**F. Submission of Bids:**

- a) The first envelope shall be super scribed with the name of work and the words "Technical Bid" in capital letters. The first envelope shall be opened on the date of opening of tender. The bidder should specifically provide full technical details of the registration with MOEF CPCB, Certificate validity etc. No price details shall be given in this envelope. Violation to this would result invalidation of tender. The Bid Security shall be enclosed with the envelope marked "Technical Bid".
- b) The second envelope shall be super scribed with the name of work and the words "Price Bid" "(Commercial Bid)" in capital letters. It shall contain full details of the price & commercial conditions (Annexure A, Annexure C) . Any deviation from our standard conditions shall be specifically spelt out.
- c) Any deviation of any sort e.g. Technical or Commercial terms and conditions shall be specifically indicated in the Technical Bid itself.
- d) Silence or use of the word "Noted" against any of the Bid conditions shall mean bidder agrees to comply with that/those conditions of Bid.
- e) The firms who have submitted the bids and whose offers are found technically suitable shall be informed of the opening date of the second envelop i.e. Commercial Bid.
- f) All prices and other information in this regard having a bearing on the price shall be written both in figures and words in the prescribed offer form.

- g) The bid should be submitted in the prescribed bid format given as prescribed in "Bidding Procedure" of this document. All columns of the bid form should be filled. Any additional information should be enclosed separately and referred to in the relevant column of the bid form. All relevant product literature must be enclosed with the bid.
- h) No bid may be modified subsequent to the deadline for submission.
- i) Bidders shall furnish clause-by-clause commentary on all clauses of Bid Document including Technical Specifications,
- j) The date of opening the bid will be communicated separately.

**G. Opening of Bids:**

- a) The purchaser will open the Technical bids after scheduling time, date and venue in the presence of the bidders' representatives who choose to attend.
- b) The bidders' representatives who will be present shall sign in the designated register evidencing their attendance, In the event of the specific bid opening being declared a holiday for the purchaser, the bid shall be opened at the same time and location on the next working day.
- c) The bidders' names, bid withdrawals, presence of bid security and such other details as the Purchaser at his discretion may consider appropriate will be announced at the bid opening.
- d) The firms who have submitted the bids and whose offers are found technically suitable shall be informed the opening date of the second envelop i.e. "Price Bid (Commercial Bid)".

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**TENDER FORM**  
( to be given on letter head)

Ref. No. ....

Date .....

To

The Additional Director  
Wildlife Crime control Bureau,  
Trikoote-1, Bhikaji Cama Place,  
New Delhi-110066.

Sub: Tender for Disposal of Obsolete/Unserviceable/Old Electronic/IT/ Electrical/Misc Equipments .

D/Sir

- 1) Name of the Firm/Company :
- 2) Name of the Proprietor :
- 3) Address :
- 4) Phone No. /Mobile No. :
- 5) Registration No. of the firm/agency  
(Enclose copy of Registration bidder  
certificate) :
- 6) (i) GST Number :  
(ii) PAN Number :  
(iii) TIN/TAN Number :  
(iv) Addhar No. :
- 7) Service tax registration No.  
(Enclose copy of Service tax  
registration certificate) :

09) Price bid:-

Sr.No.	Cost of Obsolete items	Total amount

Total Amount =

I accept all terms & conditions given in tender document. Signed copy of tender document is enclosed as proof of acceptance of terms & conditions.

Yours faithfully,

Signature.....  
Name.....  
Seal.....  
Date.....